附件1

2018-2019学年第二学期院部系层面听课情况统计表

听课时间：2019年 月 日— 月 日 院部系： （盖章）

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 本学期所开课程门数（按课程编号统计） |  | 听课已覆盖门数 |  | 覆盖率 | % |
| 听课过程中发现的问题及相应改进措施与效果： | | | | | |
|  | | | | | |

附件2

集体备课目录表

院部系名称: 2019年5月

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| --- | --- | --- | --- |
| 序号 | 集体备课单位名称 | 课程名 | 备课时间 |
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附件3

2018-2019学年第一学期试卷目录表

院部系名称:

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| --- | --- | --- | --- | --- | --- | --- |
| 序号 | 课程编号 | 课程名称 | 任课教师 | 开课年级 | 开课专业、班级 | 课程属性 |
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附件4

教学保障类意见汇总表

院部系： 联系人：

|  |  |
| --- | --- |
| 多媒体设备（负责部门：图书信息中心） | |
| 教室 | 问题描述 |
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| 教室环境（负责部门：基建后勤处、后勤服务集团、物业公司） | |
| 教室 | 问题描述 |
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|  |  |
|  |  |
| 其他问题 | |